

COUNTY MANAGER

Description

The County Manager is the chief administrative officer of the County. He is responsible for the execution of policies established by the Board of Supervisors and for advising and recommending actions to the Board to meet the needs of County residents. In addition to administering the day-to-day operations of the County, the Manager is required by law to present an annual budget to the Board of Supervisors for consideration of all needed County expenditures.

Objectives

- To monitor and advise County officials on all pertinent legislation before the Virginia General Assembly, and prepare the annual legislative program and summary.
- To keep the Board of Supervisors and the public informed of the activities of the County Government.
- To effectively and efficiently manage the County Government.
- To execute all duties required by law and the Board of Supervisors.

Budget Highlights

The FY2009-10 County Manager's office approved budget includes funding to cover the costs of personnel, routine office expenses, and other expenditures needed to keep the members of the Board of Supervisors advised on County business and finances. Also, funds are included that allow the County Manager and his five deputies to maintain memberships and participation in organizations and meetings necessary to keep abreast of current trends and developments beneficial to the county and its citizens.

Additionally, the County Manager and his deputies actively engage in promoting County interests by maintaining close communication with various sectors of the community, such as County residents, civic groups, other area governments, the local business community, and the legislative delegation for the region.

The Department's approved budget for FY2009-10 decreased by 1.3 percent from the prior year approved budget, and totals \$1,965,145. The decrease is the result of reductions within the personnel and operating components of the budget, particularly in technology replacement, telecommunications and other miscellaneous charges.

Annual Fiscal Plan

<u>Description</u>	<u>FY08 Actual</u>	<u>FY09 Original</u>	<u>FY10 Approved</u>	<u>Change 09 to 10</u>
Personnel	\$ 1,789,350	\$ 1,805,670	\$ 1,793,467	(0.7%)
Operation	201,404	184,970	171,678	(7.2%)
Capital	10,202	0	0	0.0%
Total	<u>\$ 2,000,956</u>	<u>\$ 1,990,640</u>	<u>\$ 1,965,145</u>	<u>(1.3%)</u>
Personnel Complement	13	13	13	0