

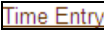





Review Timecard Details

1.	<p>Enter your Username into the Username field.</p> <p>Enter "sam01".</p>
2.	<p>Press [Tab].</p>
3.	<p>Enter your Password into the Password field.</p> <p>Enter "welcome1".</p>
4.	<p>Click the Login button.</p> 
5.	<p>Click the Employee Direct Access link.</p> 
6.	<p>Click the Time Entry link.</p> 
7.	<p>Click the Details of Timecard button.</p> 
8.	<p>Click and drag the right scroll bar to view entire page.</p> <p>Release the mouse button when you need to stop to view a specific area.</p>
9.	<p>Continue to click and drag the mouse to the desired location.</p>
10.	<p>Click the Home link.</p> 
11.	<p>Click the Logout link.</p> 
12.	<p>Congratulations!</p> <p>You have successfully completed the steps to review the details of the Timecard using Employee Direct Access.</p>